

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE MĀLAMA 'ŌHANA WORKING GROUP , AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

**Mālama 'Ohana Working Group
Office of Wellness and Resilience,
Office of the Governor, State of Hawaii**

**Virtual Meeting via Zoom
March 4, 2024
1:00pm-3:30pm**

Members Present via Zoom (16/17): Laurie Tochiki (EPIC 'Ohana), Daisy Hartsfield (DHS designee), Venus Rosete-Medeiros (Hale Kipa), Chiemi Davis (Lili'uokalani Trust designee), Kailene Nihipali-Sanchez (Kinship Resource Caregiver), Scott Shimabukuro (Trauma Informed Care Task Force designee), Paul Tonnessen (Licensed Resource Caregiver), Lisa Rapozo (DHS designee), Kimberly Nabarro (Birth Parent), Kacie Lambert (Former Foster Youth), Kayla Samson (Birth Parent), Ka'ano'i Walk (Kamehameha Schools designee), Elladine Olevao (DHS designee), Melissa Mayo (Former Foster Youth), and Amanda Mundon (Kinship Resource Caregiver)

Members Absent (1/17): April Lum (Licensed Resource Caregiver)

Guests Present (24): Carla Houser (RYSE), Courtney Dumlao, Ericka Chavez, Jackie Hong, Jessie Hall, Jan-Marie Osorio, Jet Lee's Aunty Moani Muna, Judina Haas (CFS/Family Specialist II), Kamaile Miyasato, Karen Worthington, KDayton, Kelly Sim, Ke'opu Reelitz, Ku'ike Kamakea-'Ohelo, Mai Hall (HCAN), Marilyn, Megan O'Donnell (MS), Mia (NP, Wailuku, Maui), Shana Kukila, Noe Realin, Nonohe Botelho, Peggy, Puna Levenson (API-GBV), Sharon A. Simms, Zoom 10.

Support Staff Present (8): Rachael Wong (One Shared Future -OSF), Kāwika Riley (OSF), Jessica Kaneakua (OSF), Keala Kaopuiki-Santos (Office of Wellness and Resilience-OWR), Rachel Nunies (OWR), Noreen Kohl (HCAN), Dana Matsunami (EPIC 'Ohana), and Lise Vaughan-Sekona (EPIC 'Ohana).

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AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS
I. Call to Order; Review and Approval of Agenda; and Welcome and opening remarks.	Venus Rosete-Medeiros (Co-Chair) called the meeting to order at 1:01pm. Quorum established with 9 attendees. Welcome and Opening Remarks by Venus Rosete-Medeiros (Co-Chair).	Venus Rosete-Medeiros (Co-Chair) called for a motion to approve the agenda: <ul style="list-style-type: none"> • Moved: Paul Tonnessen (MOWG) • Second: Kailene • Approved: all approved
II. Introduction of Working Group Members and Acknowledgement of Teams and Guests	Rachael Wong (Co-Facilitator) invited members of the Mālama ‘Ohana Working Group to introduce themselves by answering the following check-in questions: “Share your name, and to promote safe space and connection today, I bring and offer _____.”	Participants were encouraged to answer prompt in CHAT.
III. Agenda, Focus, & Goals for today and for the Mālama ‘Ohana Working Group <ul style="list-style-type: none"> • Reminder of Sunshine Law, Spirit of Mālama ‘Ohana Working Group, and the Designed Alliance 	Rachael Wong (Co-Facilitator) reviewed: <ul style="list-style-type: none"> • Act 86 • MOWG Timeline- updates • Sunshine Law Reminder • Affirmation: MOWG Designed Alliance 	All MOWG materials available on www.malamaohana.net MOWG Timeline and Designed Alliance is accessible on www.malamaohana.net

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<p>IV. Public Comment and Input: for anyone who cannot stay for the agenda item(s) in question</p>	<p>Rachael Wong (Co-Facilitator) asked attendees who may not be able to stay for the duration of the meeting, if they would like to comment to please use Zoom to “raise your hand“ so a facilitator can invite you to share:</p> <ul style="list-style-type: none"> • Thoughts on working group kuleana • Questions or comments regarding discussion • Other mana‘o related to meeting or agenda 	<p>No comments.</p>
<p>V. Vote for Approval of the Minutes</p>	<p>Laurie Tochiki (Co-chair) asked for any corrections, deletions, and comments to the February minutes. None made.</p>	<p>Laurie Tochiki (Co-Chair) called for a motion to approve Meeting Minutes.</p> <ul style="list-style-type: none"> ○ Motion: Paul Tonnessen (MOWG) ○ Second: Stacy (MOWG) ○ By a show of hands: all in favor ○ Abstained from vote: none <p>February 26, 2024 Meeting Minutes approved.</p>
<p>VI. Reminder of Sunshine Law, Spirit of the MOWG, & Designed Alliance</p>		

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<p>VII. Co-Chairs Report</p> <ul style="list-style-type: none">• Activities representing Mālama ‘Ohana Working Group (MOWG) at community events• Reflecting on our "Why?" and regrounding in our roots	<p>Community Events:</p> <ul style="list-style-type: none">• Laurie Tochiki (Co-chair) shared presentation to Consuelo Foundation by Venus Rosete-Medeiros and Laurie Tochiki as part of discussion regarding child welfare and protection in Hawaii. What is the role of organizations of MOWG, Hale Kipa, and EPIC ‘Ohana in integrating native Hawaiian into our work and addressing disproportionality of native Hawaiians in the system. In Hawaii we have a rich culture and respect for connection to our culture and heritage. MOWG addresses disproportionality and cultural needs of all of our children.• Venus Rosete-Medeiros (Co-chair) shared that listening sessions are to listen intentionally to the pain/hurt and how we can transform that into a place of healing. Meeting with Maori researchers who shared findings of indigenous knowledge on cultural healing and trauma. Hui for native Hawaiian voices to address disproportionality and trauma. Asking are service plans really serving them? Maori found that addressing indigenous needs of keiki uplift all children in the system. These findings are published in book “ORA - Healing Ourselves - Indigenous Knowledge, Healing and Wellbeing.”• Shana Kukila (attendee) shared link for The Aloha Spirit Law.	
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<p>VIII 1) Discussion from PIG investigations ("Deliberation and decision making on the matter investigated, if any"):</p> <ul style="list-style-type: none"> ● Group 1 - Keiki & 'Ōpio (Children & Youth) ● Group 2 - Makua & 'Ohana (Parents & Family) ● Group 3 - Lawe Hānai (Caregivers) ● Group 4 - Hui Kaiāulu (Community Groups) ● Group 5 - Hui Ho'opūlama (System Supports] ● Group 6 - Kanaka & Po'e Pasifika (Native Hawaiian and other Pacific Islanders) <p>2) Discussion about setting up second round of PIGs</p>	<p>Kawika Riley (Co-Facilitator) discussed the PIG process.</p> <ul style="list-style-type: none"> • Laurie Tochiki (Co-chair) shared: (1) This round is about heading out into the community and listening deeply to the voices and concerns and ideas relating to our groups. (2) Some people who speak with us will want to speak confidentially and we will need to honor and respect that and share those ideas without attribution. (3) In the next phase we will head for a larger collective meeting and convening, hopefully in person, in July. (4) We will work to bring additional support and coordination to this work. (5) We will want to cover the expenses of PIG members and will need to figure out what we can afford • Kawika Riley (Co-Facilitator) shared that due to the requirements of the sunshine law, we are unfortunately not able to change the membership of the PIG once it is formed. That means that if the working group votes on the membership today, that is the only membership that will be on the PIG. • Paul Tonnessen (MOWG) Question: How many in person meetings? Rachael Wong (Co-Facilitator) responded that this is based on whom your group identified as wanting to reach out to. • Stacy Ferreira (MOWG) Question: Provide structure to the chairs to bring bak the information that is asked. Kawika Riley (Co-Facilitator) responded that we would like to provide structure and autonomy. This is a building of the work from the first round of PIGs. Rachael Wong (Co-Facilitator) responded that the support team can put together document for format. The question prompts come from the questions we selected. • Nonohe Botelho (attendee) Question: What role does community PIGs play? please clarify. It's confusing. Kawika Riley (Co-Facilitator) responded with PIG roles. • Shana Kukila (attendee) Question: The oral reports last week had specific themes such as domestic violence. Could they be used to guide the next round? Kawika Riley (Co-Facilitator) responded that this round is continuation of the findings from the first round of PIGs. • Shana Kukila (attendee) invited participants to attend the following community meetings: Hawaii County Committee on the Status of Women and Family Violence Interagency Committee (Office of the Prosecutor). • Nonohe Botelho (attendee) Question: Will non-working group members travel? I'd like to be a part of the listening group (via zoom) to hear what all communities are going through. Laurie Tochiki (Co-Chair) responded that it depends on budget, time and resources. Please don't feel like you have to travel. We may have to be creative to capture our community stories. Rachel response: we are trying to provide access for community to participate (i.e. childcare, food, etc). • Shana Kukila (attendee) Question: Maybe you could consider a future statewide community forum(s) via zoom? And surveys? Rachael Wong (Co-Facilitator) responded that PIG process won't accommodate a large forum. We could do surveys. • Sharon Simms (attendee) Question: Can MOWR PIGs bring questions to the larger group to create a survey that goes out statewide and then the PIGs do follow-up conversations? To address questions that might cut across PIGs? Kawika Riley (Co-Facilitator) responded that PIG will conduct their investigations and submit reports. Survey's can come through mechanism/recommendation of PIG. Or larger MOWG can discuss after this round 2 of PIGs. • Aunty Moani Muna (attendee) Question: How do we ensure that when we collect information from community members, parents, etc that these members of our community have the support they need to tell their stories. Is there a brochure that will inform parents of resources like 988, mental health services, etc? Rachael Wong (Co-Facilitator) responded that is a good idea. We will follow up with OWR. Laurie Tochiki (Co-Chair): Thank you for asking this is our responsibility to make it safe for people to share. • Melissa Mayo (MOWG) Question: Incentives for young people & parents who share their stories in the listening sessions? Rachael Wong (Co-Facilitator) responded that we need to think this through regarding allocation of funds. 	<p>MOWG members and attendees signed up for PIGs via online form and chat.</p> <p>PIGs will bring recommendations to MOWG on May 20, 2024.</p>
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	<ul style="list-style-type: none">• Rachael Wong (co-facilitator) shared that we will be providing food and refreshments. This work is not being funded by the state, it is funded by private foundations.• Scott Shimabukuro (MOWG) comment: I love the term lived experts, rather than lived experience.	
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<p>IX. Public Comment and Input</p> <ul style="list-style-type: none">• Related to PIG discussion	<ul style="list-style-type: none">• Auntie Moani Muna (attendee) shared: that many with lived experience has been told to keep quiet. Thank you for creating the sacred space.• Jackie Hong (attendee): what is the data for 60% of Native Hawaiian children? How is the data collected? Venus Rosete-Medeiros (Co-Chair) responded with an attachment. Jackie shared that we have to be careful with this. People say they are, but they don't have the blood. Are we expecting our social workers to know the culture when families who have the kobo don't know their culture?• Auntie Moani Muna (attendee) responded to Jackie's comment that the Hawaii Budget and Policy Center (HBPC) has a April 7, 2021 article named, Hidden data: the untold story of Native Hawaiian children in foster care by Sean Pieper-Jordan that has informed me.• Laurie Tochiki (Co-Chair) responded to Jackie's comment: that Venus Rosete-Medeiros (Co-Chair) attachment comes from CWS reports which are self reported.• Auntie Moani Muna (attendee) responded to Jackie's comment: Do we have native Hawaiian speakers in each PIG that may be able to interact with families that use 'olelo as their primary way of communicating? Rachael Wong (Co-Facilitator) responded that this logistic can be discussed in the PIG.• Shana Kukila (attendee) shared that the chairs were respectful and wanted to thank them. Would like to address accountability for PIG and government. Can we align for the next round.• Nonohe Botelho (attendee) shared that we have to have a system to share our legitimate complaints. Be legitimized as formal complaints. Is there a mechanism to file a complaint, because we don't know of one. It is important to hear our voices and in our voices. We are not just cases. It is important for victims and survivors to have a voice.• Daisy Hartsfield (MOWG) provided Link to online information for CWS that is within the DHS website: https://humanservices.hawaii.gov/ssd/home/child-welfare-services/• Jackie Hong (attendee) shared that it would be interesting to collect how many families only speak olelo Hawai'i in the community meetings. I've never experienced that in my work as a social worker.	
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<p>X. Break</p>		
<p>XI. Decision-making</p> <ul style="list-style-type: none"> ● Establish the name, scope and membership for the following Permitted Interaction Groups. ● Each PIG’s scope shall include holding one or more meetings to discuss their areas of focus and means of outreach specific to their issue area, and to provide a report to the working group on May 20 or the working group meeting immediately following that date 	<p>Kawika Riley (Co-Facilitator) reviewed the following three step process:</p> <p>(1) Name the PIG: Group 1 - Keiki & ‘Ōpio (Children & Youth) Group 2 - Makua & ‘Ohana (Parents & Family) Group 3 - Lawe Hānai (Caregivers) Group 4 - Hui Kaiāulu (Community Groups) Group 5 - Hui Ho‘opūlama (System Supports] Group 6 - Kanaka & Po‘e Pasifika (Native Hawaiian and other Pacific Islanders)</p> <p>(2) Scope of the PIG — each PIG’s scope shall include (a) holding one or more meetings to discuss their areas of focus, means of outreach specific to their issue area, (b) address the recommendations of the previous PIG that shared their issue area, and (c) to provide a report to the working group that summarizes their discussions and outreach and provides recommendations to the working group on May 20th or the meeting immediately following that date.</p> <p>(3) Membership of the PIG — the membership of the PIG will be limited to the individuals named on slide 24. See PIG assignment slide.</p>	<ul style="list-style-type: none"> ● Venus Rosete-Medeiros (Co-Chair) called for a motion to approve the six groups as written and named. <ul style="list-style-type: none"> ○ Motion: Kimberly Nabarro (MOWG) ○ Second: Scott Shimabukuro (MOWG) ○ By a show of hands: all in favor ○ Abstained from vote: none ● Laurie Tochiki (Co-Chair) called for a motion to approve the scope and membership of the PIGs. <ul style="list-style-type: none"> ○ Motion: Paul Tonessen (MOWG) ○ Second: Melissa Mayo (MOWG) ○ By a show of hands: all in favor ○ Abstained from vote: none

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<p>XII. Recap & Next Steps:</p> <ul style="list-style-type: none">• Next zoom meeting is on Monday, May 20, 2024 from 1:00 - 3:30 PM, where PIG reports from investigative findings will occur• Visit www.malamaohana.net website to view meeting notice and related materials and also to join the mailing list.	<p>Kawika Riley (Co-Facilitator) reviewed next steps. Rachael Wong (Co-Facilitator) acknowledged the work of the participants and attendees to put the jigsaw puzzle together.</p>	
<p>XIII. Affirmation of Well-being</p>	<p>Rachael Wong (Co-Facilitator) introduced Scott Shimabukuro (MOWG) to share a well-being tip. Scott shared that when we talk about well being we are talking about breathing, green space, blue space, etc. Less known is the feedback loop between our body and brain. The brain interprets an elevated heart rate as anxiety. Research is inconclusive as to which comes first anxiety or elevated heart rate. To interrupt this feedback loop, he has clients walk up steps to increase their heart rate, which gives the brain an alternative explanation for the increase rather than anxiety and fear. So exercise.</p>	

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XIV. Closing Comments	Rachael Wong (Co-Facilitator) asked PIG participants, especially those who are new to the PIGs, to review designed alliance. Rachael Wong (Co-Facilitator) Invited all to participate in a check-out activity by completing the following with 1-2 words or a short phrase: “I will carry the following elements and values of Mālama ‘Ohana Working Group into the PIGs and communities: _____.”	Participants and attendees are encouraged to answer prompt in CHAT
XV. Adjournment	Laurie Tochiki (Co-Chair) adjourned the meeting at 3:15pm.	